

price book

Use this guide to update the Aveda inventory items to reflect the price changes in effect on July 1, 2009.

Price Book

1. From the SalonBiz®/SpaBiz® menu bar, click on the Blueprints icon.
2. Click on the Price Book button.
3. Select Category from the Filter by drop down menu.
4. Select the Makeup category from the Category drop down menu.
5. Use the Sort by drop down menu to sort the category list by name or item number.
6. Highlight the desired item by clicking once on the product name.
7. The Product Information field contains the selected product's details, you can:
 - update the product name in the Name field
 - update the product number (bar code) in the Item# field
 - update the product cost in the Cost field
 - update the sales price in the Retail field
 - adjust the minimum desired on hand quantity in the Min field
 - adjust the maximum desired on hand quantity in the Max field.
8. When each update is complete, click the Update (F6) button.

Price Book [Return to Previous Screen]

Item #	Product Name	Cost	Retail
018084802043	Sheer Teak	\$8.50	\$17.00
018084802023	Compact Plus Two	\$2.50	\$5.00
018084808047	Compact Plus Four	\$5.75	\$11.50
018084808060	Compact Plus 16	\$11.25	\$22.50
018084803051	Large Shadow Brush	\$7.00	\$14.00
018084803062	Lip & Concealer Brush	\$7.75	\$15.50
018084803075	Eye/liner Brush	\$5.00	\$10.00
018084803082	Small Shadow Brush	\$6.00	\$12.00
018084803099	Medium Shadow Brush	\$6.50	\$13.00

Filter by: Category [Makeup] Category: Makeup [Update (F6)]

Sort By: Name

Product Information:

Name: _____ Min: _____

Item#: _____ Cost: 0.00 Retail: 0.00 Max: _____

Manufacturer: _____ Vendor: _____ Category: _____ Sub Category: _____

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Item #	Product Name	Cost	Retail
018084802670	Rock/Jennifer	\$7.00	\$14.00
018084802687	Coastline/Horizon	\$7.00	\$14.00
018084802694	Dune Brush	\$6.50	\$13.00
018084802700	Chilly Pink	\$6.50	\$13.00
018084803981	Moscara-Black Forest	\$7.00	\$14.00
018084803998	Moscara-Earth	\$7.00	\$14.00
018084804765	Billiard Lip Shine	\$6.25	\$12.50
018084804957	Filament	\$6.50	\$13.00
018084804964	Shattered	\$6.50	\$13.00

Filter by: Category [Makeup] Category: Makeup [Update (F6)]

Sort By: Name

Product Information:

Name: Moscara-Black Forest Min: 10

Item#: 018084803981 Cost: 8.00 Retail: 16.00 Max: 12

Manufacturer: Aveda Vendor: Pacifico's Category: Makeup Sub Category: Moscara

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Item #	Product Name	Cost	Retail
018084808012	Reven Mascara	\$6.00	\$12.00
018084808029	Espresso Mascara	\$6.00	\$12.00
018084803981	Moscara-Black Forest	\$8.00	\$16.00
018084803998	Moscara-Earth	\$7.00	\$14.00

Filter by: Category/Sub Cat [Mascara] Category: Makeup [Update (F6)]

Sort By: Name Sub Category: Mascara

Product Information:

Name: Moscara-Black Forest Min: 10

Item#: 018084803981 Cost: 8.00 Retail: 16.00 Max: 12

Manufacturer: Aveda Vendor: Pacifico's Category: Makeup Sub Category: Mascara

- ❖ To make sorting a large list of products a little easier, you can select Category/Sub Cat from the Filter by drop down menu. Then, select the Makeup category and the appropriate sub-category in the corresponding drop down menus.

